



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Summary

Meeting: 30th May 2018

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Membership of the Combined Authority	<p>The purpose of this report was to note the Members and substitute Members appointed by the Constituent Councils, and to appoint co-opted members.</p> <p>It was resolved:</p> <ul style="list-style-type: none"> (a) to note the Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2018/2019 as set out in Appendix 1; (b) to note that the Business Board would nominate a Member and substitute Member to represent them on the Combined Authority for the municipal year 2018/2019 following the appointment of private sector members of the Board and the election of the Chair and Vice-Chair of the Business Board. (c) that the following bodies be given co-opted member status for the municipal year 2018/19: <ul style="list-style-type: none"> (i) The Police and Crime Commissioner for Cambridgeshire; (ii) Cambridgeshire and Peterborough Fire Authority representative;

		<p>(iii) Clinical Commissioning Group representative.</p> <p>(d) to note the named representative and substitute representative for each organisation as set out in the report.</p>
1.2	Deputy Mayors of the Combined Authority	It was resolved to appoint Councillor Holdich, as the Constitutional Deputy Mayor, and Councillor Roberts, as the Statutory Deputy Mayor of the Combined Authority.
1.3	Announcements, Apologies and Declarations of Interest	<p>Noted announcements from the Mayor. Apologies for absence were received from Jessica Bawden who was substituted by Dr Gary Howsam.</p> <p>Councillor J Holdich OBE declared a non-statutory disclosable interest under the Code of Conduct in relation to Item 2.4: £100m Affordable Housing Programme in relation to Medesham Homes, a joint venture partnership between Peterborough City Council and Cross Keys Homes. Councillor Holdich had sought advice from the Monitoring Officer and confirmed that there was no reason he should not take part in and vote on this item.</p>
1.4	Minutes – 28 March 2018	It was resolved to approve the minutes of the meeting of 28th March 2018 as a correct record.
1.5	Petitions	None received.
1.6	Public Questions	<p>Three questions were received. A summary of the questions and responses are published at the following link:</p> <p><u>Item 1.6 - Public Questions</u></p>

1.7	Forward Plan	It was resolved to approve the draft Forward Plan of Executive Decisions to be published on 25th May 2018.
1.8	Appointment of the Overview and Scrutiny Committee	<p>The purpose of this report was to:</p> <ul style="list-style-type: none"> (a) note the political balance on constituent councils following local elections and by-elections; (b) agree the size of the Overview and Scrutiny Committee and agree the political balance on the committee (c) appoint the Members and substitute member nominated by constituent councils and confirm these appointments. <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each constituent council and two substitute members for the municipal year 2018/2019; (b) agree the political balance on the committee as set out in Appendix 1; (c) confirm the appointment of the Member and substitute Member nominated by constituent councils to the Overview and Scrutiny Committee for the municipal year 2018/2019 as set out in Appendix 2.
1.9	Appointment of the Audit and Governance Committee	<p>The purpose of this report was to:</p> <ul style="list-style-type: none"> (a) agree the size and political balance of the Audit and Governance Committee; (b) appoint the members and substitute Member nominated by constituent councils to the Committee; (c) appoint the Chair and Vice-Chair to the Committee. <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) confirm that the size of the Audit and Governance Committee should be 8 members; one member and one substitute from each Constituent Council and one independent person for the municipal year 2018/2019; (b) agree the political balance on the committee as set out in Appendix 1;

		<p>(c) confirm the appointment of the Member and substitute Member nominated by Constituent Councils to the Committee for the municipal year 2018/2019 as set out in Appendix 2;</p> <p>(d) appoint a Chair of the Audit and Governance Committee for the municipal year 2018/2019</p> <p>(e) agree that the Audit and Governance Committee appoint its Vice Chair for the municipal year 2018/19 in accordance with previous practice.</p>
1.10	Review of Constitution	<p>In the interests of good governance, the Board reviews its constitution annually. The Board agreed its first constitution in April 2017. There were a number of suggested changes set out in Appendix 1 of the report.</p> <p>It was resolved to:</p> <p>(a) approve the amendments to the constitution set out in Appendix 1, subject to consultation with the Overview and Scrutiny Committee on the scrutiny arrangements set out in chapter 8 of the constitution;</p> <p>(b) agree the Monitoring Officer be requested to report to the next meeting on any recommended changes proposed by the Overview and Scrutiny Committee.</p>
1.11	Calendar of Meetings	<p>The Combined Authority at its annual meeting agrees the date and time of ordinary meetings of the Board, its Committees and the Business Board for the coming Municipal Year.</p> <p>It was resolved to approve the Calendar of Meetings for 2018 / 2019 (Appendix 1).</p>
1.12	Reference from the Audit and Governance Committee	<p>The Audit and Governance Committee is responsible for reviewing corporate governance and risk management arrangements, and making recommendations to the Board for decision.</p> <p>The Committee met on 26 March 2018 and referred the following matters to the Board for decision.</p> <p>(a) Code of Corporate Governance</p> <p>(b) Whistleblowing Policy</p>

		<p>(c) Anti Fraud, Bribery & Corruption Policy (d) Risk Management Strategy (e) Treasury Management Strategy</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. approve and adopt: <ol style="list-style-type: none"> (a) the code of corporate governance (Appendix 1) (b) the whistleblowing and confidential reporting of complaints policy (Appendices 2 and 3) (c) the anti-fraud, bribery and corruption policy and strategy (Appendix 4) (d) the Corporate Risk Strategy (Appendix 5) 2. note the recommendation of the Audit and Governance Committee in relation to the Treasury Management Strategy that the Board should undertake an immediate review of its investment strategy and risk appetite to maximise the yield from funds held by the Combined Authority.
1.13	Business Board – Decision Notice	It was resolved to ratify the decisions of the Business Board meeting held on 30 April 2018.
	Part 2 – Key Decisions	
2.1	Cambridgeshire and Peterborough 2030 Prospectus	<p>The prospectus set out a powerful and exciting picture of Cambridgeshire and Peterborough in 2030. It outlined the ambition and aspirations for the sustainable growth and development of Cambridgeshire and Peterborough as a vibrant and dynamic region with a well-established place on the world stage.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> (a) agree the overarching ambition and five core ambitions. (b) note the intention to commence a programme of engagement with stakeholders across the area. (c) note the Combined Authority’s Four Year Plan (Item 2.2) setting out the actions that would be taken to progress the 2030 ambitions in the period 2018/19 to 2021/22.

		(d) agree a budget of up to £40k in 2018/19 from the revenue gainshare allocation to support the launch, promotion and conversation with residents across the region.
2.2	Cambridgeshire and Peterborough Four Year Plan 2018-19 – 2021-22	<p>The Cambridgeshire and Peterborough Four Year Plan set out how the Combined Authority plans to deliver its strategic growth ambitions and priority programmes in the period 2018/19 –2021/22. It brought together the plans to support delivery of the 2030 ambitions (as set out at Item 2.1) for the benefit of all our communities.</p> <p>The economic success that had been achieved to date has been facilitated by a long tradition of collaborative working and a strong track record of delivery. The Four Year Plan signalled that the Cambridgeshire and Peterborough authorities and partners will continue to work together collaboratively and strategically in delivering the plan.</p> <p>It was resolved to:</p> <p>(a) approve this first Four Year Plan.</p> <p>(b) note the intention to keep the Four Year Plan under review and to refresh it on an annual basis.</p> <p>(c) approve the draft Medium Term Financial Plan.</p> <p>(d) note the intention to present an updated draft of the Medium Term Financial Plan to the September Board meeting.</p>
2.3	Local Transport Capital Grant Allocation 2018-19	<p>The Mayor had been notified by the Department of Transport of the capital funding allocations towards local transport for the 2018/19 financial year. The Mayor must consult the Combined Authority before making a decision to allocate this funding to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula.</p> <p>This funding included the Integrated Transport Block, the Highway Maintenance Block needs element, the Highway Maintenance Block incentive element, and the Pothole</p>

Action Fund.

It was resolved to:

- a) Note that the Combined Authority Board was being consulted regarding the Mayor's intention to allocate grants totalling £23,077,091 to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula as set out in the table below. Further details of this breakdown by funding stream were contained within the paper.
- b) the Mayor resolved to allocate the grants as set out in this paper

Constituent Council	Allocation /£
Peterborough City Council	4,863,357
Cambridgeshire County Council	18,213,734
Total	£23,77,091

2.4	£100M Affordable Housing Programme	<p>The Combined Authority successfully secured £100million from the Government as part of the devolution deal to deliver 2,000 affordable homes across Cambridgeshire and Peterborough.</p> <p>This report sought approval for the next phase of affordable housing schemes.</p> <p>It was resolved:</p> <ul style="list-style-type: none"> (a) to commit grant funding of £905,000 for the next Phase of affordable housing schemes. (b) to note that the next quarterly progress report will be to the Board in July 2018. (c) To agree that any grant funding, for this and all other affordable housing schemes, must contain grant conditions as agreed by the Chief Finance Officer in consultation with the Portfolio Holder for Fiscal Strategy.
Part 3 – Non Key Decision		
3.1	Cambridgeshire and Peterborough Independent Economic Review (CPIER)	<p>Recognising the once-in-a-generation opportunity provided by our devolution deal, the Combined Authority and Business Board have taken the bold and progressive approach of establishing an Independent Economic Commission.</p> <p>The Commission provides an exceptional standard of independent analysis and advice to inform future economic strategies and investment decisions.</p> <p>The Commission is chaired by Dame Kate Barker and since its inception in Summer 2017 has been carrying out public consultation, stakeholder engagement, and thorough economic analysis and modelling to inform strategic discussion and consideration.</p> <p>This has resulted in the publication of the interim Cambridgeshire and Peterborough Independent Economic Review this month.</p> <p>This Interim CPIER is brought before the Combined Authority Board in order that the Board can:</p>

		<ul style="list-style-type: none"> (a) Welcome the publication of the Interim CPIER as a first stage in the most in-depth economic analysis of the area ever undertaken (b) Consider the headlines and key messages that have emerged from the work to date (c) Agree the principles by which the Business Board should engage partners so that the final results of the CPIER are used to inform to develop the Local Industrial Strategy for Cambridgeshire and Peterborough <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Welcome the publication of the Interim CPIER. (b) Consider the headlines and key messages that had emerged from the Interim CPIER. (c) Consider the principles by which the Business Board should engage partners in the development of the Local Industrial Strategy, in response to the CPIER; and (d) Produce a formal response to (b) and (c) for the July meeting of the Combined Authority Board.
3.2	Mayoral Interim Transport Strategy Statement	<p>The Cambridgeshire and Peterborough Combined Authority Order 2017 transferred the local transport planning powers to the Combined Authority and created the Cambridgeshire and Peterborough Combined Authority as the local transport authority for the area. These powers include responsibility for the development of a new Local Transport Plan (LTP).</p> <p>To ensure that the Combined Authority complied with its statutory duty, an interim LTP was created. By necessity, this document was an amalgamation of the individual LTPs produced previously by Cambridgeshire County Council and Peterborough City Council. Whilst this LTP set out transport priorities for the area it was recognised that it did not fully align with the bolder transport aspirations of the Combined Authority.</p> <p>The preparation of a new LTP is a major undertaking and is currently under development</p>

		<p>and will be completed by spring 2019. This new document will address the shortfalls in the existing LTP to ensure full alignment with the Combined Authority's bold and ambitious transport aspirations and priorities for the region. This LTP will challenge traditional approaches in how we design our transport solutions, moving towards a new model which creates a world-class public transport system which integrates metro, rail, bus and mobility services with walking and cycling facilities that supports more active travel choices.</p> <p>Until such times as the new LTP is in place, there is a need for the Combined Authority to clarify its transport priorities as is set out within this paper. This will bring confidence to residents, businesses, other partners and agencies over the long-term direction of transport in this region.</p> <p>The Combined Authority Board was asked to approve the enclosed Mayoral Interim Transport Strategy Statement.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. approve the Mayoral Interim Transport Strategy Statement 2. note that a review of the features and timeframes for all transport corridors would be undertaken and completed in June and July 2018 3. note that a further report will be brought to the Combined Board on 25 July 2018.
3.3	Consent to Business Rate Supplements Order	<p>This report provided the background to the request from the Ministry of Housing, Communities and Local Government (MHCLG) for consent to the making of an Order to confer the power to levy a Business Rate Supplement on to the Mayor of Cambridgeshire and Peterborough Combined Authority in accordance with Sections 105B(1) and 107D(9) of the Local Democracy, Economic Development and Construction Act 2009.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Approve the transfer of functions to Cambridgeshire and Peterborough Combined Authority ("CPCA") conferred by the Business Rate Supplements Act 2009. 2. Give consent on behalf of the CPCA to the making of an Order giving effect to this

		<p>transfer.</p> <ol style="list-style-type: none"> 3. Give delegated authority to the Legal Counsel and Monitoring Officer in consultation with the Portfolio Holder and the Mayor to approve the final draft Order in order to meet the timetable for transfer of the powers. 4. Note that the constituent councils have been requested to give their consent to the making of an Order giving effect to this transfer including the necessary delegation to approve the final draft Order 5. Note that only the draft Order can be approved, as the Order cannot be deemed finalised until it has been presented to and approved by Parliament.
3.4	Adult Education Budget (AEB) Devolution of Powers to Combined Authority	<p>To outline the process for agreeing the devolution of powers required to enable transfer of the Adult Education Budget (AEB) and associated powers for delivery of the adult education service and the timescale and proposed process for doing so. It was resolved to:</p> <ol style="list-style-type: none"> 1. Approve the transfer of functions to Cambridgeshire and Peterborough Combined Authority (“CPCA”) to ensure the successful devolution of the Adult Education Budget (“AEB”) in 2019. 2. Give consent on behalf of the CPCA to the making of an Order giving effect to this transfer. 3. Give delegated authority to the Legal Counsel and Monitoring Officer in consultation with the Portfolio Holder and the Mayor to approve the final draft Order in order to meet the timetable for transfer of the powers. 4. Note that the constituent councils had been requested to give their consent to the making of an Order giving effect to this transfer including the necessary delegation to approve the final draft Order 5. Note that only the draft Order could be approved, as the Order cannot be deemed finalised until it had been presented to and approved by Parliament

	Part 4 – Finance	
4.1	Treasury Management Strategy	<p>According to its Terms of Reference, the Audit and Governance Committee shall “ensure there is effective scrutiny of the treasury management strategy and policies in accordance with CIPFA’s Code of Practice”.</p> <p>The purpose of this report was for the Board to receive the Treasury Management Strategy for 2018/19 as reviewed by the Audit and Governance Committee on 26 March 2018 and to note the Committee’s recommendation.</p> <p>The Board was asked to adopt the Treasury Management Strategy for the financial year 2018/19.</p> <p>It was resolved:</p> <ol style="list-style-type: none"> 1. to receive and adopt the Treasury Management Strategy for 2018/19. 2. to note the recommendation of the Audit and Governance Committee to undertake a review of the Combined Authority’s investment strategy and risk appetite. 3. to approve funding of up to £20k to undertake the review. 4. that responsibility for any additional minor amendments required to the Treasury Management Strategy be delegated to the Chief Finance Officer in consultation with the Portfolio holder for Fiscal Strategy. All such amendments to be circulated to the Audit and Governance Committee and members of the Combined Authority Board.
	Part 5 – Date of Next Meeting	
5.1	Date of Next Meeting	It was resolved to note the date of the next meeting – Wednesday, 27 June 2018, Council Chamber, The Guildhall Market Square Cambridge CB2 3QJ